



कार्यालय परियोजना प्रबन्धक, यूनिट-22,
कन्सट्रक्शन एण्ड डिजाइन सर्विसेज
उत्तर प्रदेश जल निगम
(उ०प्र० सरकार का उपक्रम)



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NIT No.: 466 /E-Tender/01

Dated: 05, September, 2018

NOTICE FOR INVITATION OF E-TENDERS (NIT)

On behalf of Chairman, UP Jal Nigam, C&DS, UP Jal Nigam invites percentage rate e-tenders on a two-bid system from eligible contractors/firms. Bidders are advised to carefully note the eligibility/qualification requirements prescribed for the bid. They should submit their bids only if they consider themselves eligible and are in possession of all the requisite documents.

Sl. No.	Description of services	Estimated cost put to bid in Rs. Lacs (excluding GST)	Earnest Money in Rs. (lacs).	Cost of bid document	Period of Contract	Last date & time of Submission of bid as specified in the bid documents	Time, date & place of opening of Technical Bid
1	Providing* House Keeping, Sanitation Services and Landscape Maintenance at Newly Constructed Building - of Directorate of urban Local Body and Urban Training & Research Institute, Gomti Nagar Extension, Lucknow. (*As per "Scope of Work" given in Annexure-III in tender document)	Rs. 284.00 Lacs	Rs 5.68 Lacs	Rs 10000.00 +1200.00 (GST12%) =Rs.11200.00	36 Months	Up to 22.09.2018 till 17:00 Hrs	25.09.2018 At 15:30 Hrs in Office of Director, C&DS, UP Jal Nigam, TC 38 V, Vibhuti Khand, Gomti Nagar, Lucknow-226010

1. The Bid document may be downloaded from "https://etender.up.nic.in" w.e.f 06.09.2018;
2. The Bid should be valid for 120 days from the last date of submission of bid. Bid once submitted, cannot be withdrawn.

3. If the date of opening of technical bid happens to be a holiday, the bid shall be opened on the next working day at the same time **for which no separate communication shall be sent.**
4. Bidders having criminal record will not be allowed to participate in Bid process.
5. A person registered with any State Bar Council will not be eligible to participate in the Bid.
6. Contractor should be registered in labour department under labour act and other laws/bylaws applicable for Housekeeping/ Maintenance jobs.
7. Contractors who inter alia fulfill the following requirements shall be eligible to apply. **Joint ventures are not allowed.**

i) Firm should have successfully completed by single/multiple contract/orders, **similar works** during last Five years ending last day of the month previous to the one in which applications are invited satisfying either of following conditions:

- (a) Three similar completed works each costing not less than (40%);
or
- (b) Two similar completed works each costing not less than (50%);
or
- (c) One similar completed work costing not less than (80%) of cost of work put to bid **and provided**, at least one completed work of similar nature (either part of a or b or c) costing not less than the amount equal to 40% of the estimated cost put to tender should have been executed in any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of U.P. or any other State Government or Public-Sector Banks or Local Bodies/Municipalities and remaining work experience should satisfy the requirements of a, b or c above with works successfully executed for reputed private organizations.

Certificates issued by private organizations must be supported by Form 26AS/TDS certificate. The certificate should clearly indicate scope of work, date of completion, completed value, name of work, agreement/order no., date of start etc. in Annexure VI to verify eligibility where-ever required, the Certificate should also be supported by schedule/final bill(certified).

- (d) Similar work shall mean the Maintenance/Housekeeping of the (multistory) Building.
- ii) Should have average annual financial turnover during the last 3 consecutive years ending **31.03.2017** equal to at-least 30% of the estimated cost put to bid and turnover in any one year should be at-least 50% of estimated cost of work put to bid. Year in which no turnover is shown would also be considered for working out the average.
 - iii) Should not have incurred any loss in more than two years during the last five audited balance sheets of consecutive years ending **31.03.2017** At the time of submission of bid, contractor has to upload **Certificate from Chartered Accountant mentioning year wise financial turnover** of last 5 years. Further details, if required, may be asked from the contractor after opening of technical bids.

iv) Should have a solvency of 40%¹ of cost of work put to bid for which a solvency certificate issued by a Nationalised bank, ICICI, HDFC, AXIS and IDBI bank only shall be submitted in Form (Annexure-IIB). The validity of the solvency certificates shall be taken as 365 (Three sixty-five) days from the date of issue by the bank and it should be within the validity period on the last date of bid submission.

v) The value of executed works shall be brought to current costing level by enhancing the actual value of work @ 7% per year calculated from the date of completion to last date of submission of tenders. A typical calculation is given below.

Financial Year	Escalation/ Enhance factor
2017-2018	1.00
2016-2017	1.07
2015-2016	1.14
2014-2015	1.21
2013-2014	1.28

8. This NIT and other information/corrigenda and Instruction for bidders posted on website shall form part of bid document.

9. The Work specified in the "Scope of Work" are estimated and provisional and are given to provide a common basis for bidding. These are liable to change up to any extent for which no claim shall be admitted whatsoever.

10. The bid document consisting of Technical & financial eligibility criteria including 'Scope of Work' to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents are available on "<https://e-tender.up.nic.in>".

11. The technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors, qualifying the technical bid shall be communicated to them on a later date.

12. If the Bidder feels that technical credentials of his own or other Bidders have been wrongly evaluated/verified, he may raise objections within 3 (three) working days from the date of uploading of result. Opening of financial bid will be scheduled accordingly. No requests/objections shall be entertained beyond above limit, else it may be treated as an obstruction in tender process and shall be dealt with accordingly.

13. The department reserves the right to reject any prospective application or to cancel entire bid process without assigning any reason whatsoever.

¹ For works costing more than Rs. 25.00 Cr the solvency shall be 25% of cost put to bid or Rs. 10.00 Cr whichever is more.

14. In compliance to G.O. No.01/2018/3070/78-2-018/42आइओटी/2017/(22) dated 03.01.2018, the bidder has to mandatorily deposit Tender Fees (non-refundable) & Earnest Money through the mechanism of RTGS/NEFT as per following details:-

Name of Account Holder: - "DIRECTOR C AND DS UNIT NO 22 UP JAL NIGAM LUCKNOW".

Details	For Tender Fees & Earnest Money Deposit
Account No.:	520141000206055
Name of Bank:	Corporation Bank
Account Type:	Saving Flexy
Address of Branch:	VISHESH KHAND, Gomti Nagar, Lucknow
IFSC Code:	CORP0003178

- The bidder shall deposit tender fees and earnest money in account mentioned as above and quote UTR No., date and amount of deposit in the capability statement available on portal. Further he shall upload digitally signed copy of original receipts of bank showing clearly the above details. *It is made clear that Tender Fee and Earnest Money deposited in any other form shall render the bid non-responsive.*
15. The bidder will, in addition to other documents, upload scanned and digitally signed copies of originals of proof of cost of bid document i.e. Tender Fees, Earnest Money deposit as described above, Solvency Certificate and Standard Affidavit in prescribed form in Annexure-IC.
16. All the documents as specified in the LIST OF DOCUMENTS in NIT, should be uploaded within the period of bid submission. The department will not be liable for incomplete/inaccurate/non-submission of bid for any reason whatsoever including technical reason. **It is made clear that separate submission of originals of any documents, other than scanning and uploading them, are not required to be submitted unless called for after opening of financial bid.**
17. The bid submission shall become invalid if:
- The bidder is found ineligible.
 - The bidder does not upload all the documents as stipulated in the bid document.
 - If any discrepancy is noticed between uploaded documents and originals/hard copies submitted later.
 - If subsequent to due date of submission of bid and after its submission bidder makes any further communication/ representation with the department with regard to the bid (whether technical or financial) than otherwise called for by the undersigned as a clarification.

18. The Bidder shall have to submit additional security/performance security with acceptance of Bid in compliance to GO. No. 622/23-12-2012-2 Audit/08 TG-2 dated 08.06.2012, if the financial bid is found to be below norms as specified-
- For up-to 10% below BOQ amount @ 0.50% for every 1% below rates.
 - For >10% below BOQ amount @1% for every 1% below rates.
19. Intending bidders are advised to visit/acquaint himself with the area's and its operational system fully (work places) at UTRC building and satisfy themselves before submitting their bids. (Taking ref. of 'Scope of Work' specified in ANNEXURE-III in tender document.)
20. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable for rejection & will be debarred from future tender in C&DS, U P Jal Nigam.
21. The bidder shall not be permitted to bid for works under supervisory control of General Manager and Project Manager concerned who is responsible for execution of work, in which his near relative is posted. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the C&DS. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of C&DS and make him liable for black listing.
22. No Engineer or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the STATE GOVERNMENT/State department Undertaking is allowed to work as a contractor for a period of two years after his retirement from Government service, without the prior permission of the Government of U.P. in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of U.P. as aforesaid before submission of the bid or engagement in the contractor's service.
23. Firm shall mention their Email ID for future correspondences.
24. **List of Documents (TO BE UPLOADED ONLY ON E-TENDER WEBSITE <https://etender.up.nic.in>):**

Sl.No.	Documents in original to be scanned and uploaded.
1	Original receipt of Bank for Tender Fees and Earnest Money Deposit.
2	General Information Form Annexure-I
3	Declaration on Form Annexure - IA (Earnest Money)
4	Declaration on Form Annexure- IB (Affidavit of Bid Validity)
5	Standard Affidavit (Original Copy) on Form Annexure-IC
6	Form Character Certificate (Original Copy) on Form Annexure-ID
7	Financial information in Form- Annexure IIA
8	Solvency Certificate (Original Copy) issued by Bank on Annexure-IIB
9	All documents mentioned in Annexure- V (if not included in this list)
10	Checklist for Technical Evaluation Annexure- VI
11	Letter Submitting Bid- Form- Annexure- VII

Sl.No.	Documents in original to be scanned and uploaded.
12	Litigation history on Form- Annexure-VIII
13	Format for performance report in Form Annexure - IX
14	Certificate of registration for GST.
15	Certificate of registration of firm in labour department under labour act.
16	Capability Statement (should be carefully and accurately filled in and uploaded on portal)

(Kamal Kumar)

Project Manager

Unit-22, C&D.S, U.P Jal Nigam , Lucknow.

Endt. No. and Date as above:-

Copy to, the following for information and necessary action:

1. District Magistrate, Lucknow.
2. Municipal Commissioner, Nagar Nigam, Lucknow.
3. Director, C&DS, U P Jal Nigam, Lucknow.
4. Chief General Manager (I), C&DS, U P Jal Nigam, Lucknow.
5. General Manager (N-8./Monitoring), C&DS, U P Jal Nigam, Lucknow.
6. Finance Officer, C&DS, U P Jal Nigam, Lucknow.
7. Public Relations Officer, U P Jal Nigam, Lucknow with the request to upload the NIT on the website.
8. Project Manager (Technical), C&DS, U P Jal Nigam, Lucknow.
9. EDP Cell, C&DS, U P Jal Nigam, Lucknow with the request to upload the NIT on "www.cdsupjn.org".



(Kamal Kumar)

Project Manager

Unit-22, C&D.S, U.P Jal Nigam , Lucknow.